

UCOP Update for Week of April 20

- **New Job-Search Workshops**
- **Tips on Using the UCOP Jobs Website**
- **New Appointments**
- **Job Postings**
- **Upcoming Events**

Information on job-search workshops and tips on using the UCOP jobs website are the focus of this week's message. It also includes information on new appointments, job postings and upcoming events.

New Job-Search Workshops Next Week

In the next few weeks, many new jobs in various Academic Affairs units will be posted for application. In order to provide more support to employees who may be applying for these positions, we are once again offering a series of job-searching workshops. These include:

Resume Writing Workshop, Monday 4/27, 10am-Noon

Job Search Workshop, Wednesday 4/29, 2pm-4pm

Interview Workshop, Thursday 4/30, 10am-Noon

Representatives from Torchiana, Mastrov & Sapiro will present these workshops. Limited spaces are available. Email [Jessica Horning](mailto:jessica.horning@ucop.edu) to reserve a space.

Tips on Using the UCOP Jobs Website

If you plan to apply for any of the Academic Affairs jobs, you can set up an account in CATS and fill out the online form now, which will save you time when you are ready to apply for specific jobs. The form takes some time to fill out and asks for information about previous employment that you may need time to gather, so don't wait until the last minute to set up your account. To help employees who are applying for positions at OP, Human Resources has developed a [tip sheet](#) for navigating the UCOP jobs website.

New Appointments

Communications has announced several additional new appointments, including:

- **Peter King** as UCOP's new Media Director. Peter was with the L.A. Times for almost 30 years, serving in many capacities including City Editor and 10 years as the California columnist. He brings an encyclopedic knowledge of the rhythms and pulse of California, and will help shape UC's communications and deliver our critical messages to a broad range of stakeholders.
- **Victoria Irwin**, currently Director of Student Affairs communications, as the Communications Coordinator for Student Affairs leading communications efforts with prospective students and families.
- **Andy Evangelista**, currently Director of Human Resources and Benefits Communications, will fill the Communications Coordinator role for the Office of Research and Graduate Studies. Andy brings extensive background as an award-winning science writer, editor and communicator at UCSF to the position.
- **Alec Rosenberg**, currently Content Coordinator in Strategic Communications, will serve as Communications Coordinator for Health/ANR. Alec has been

working closely with Health Sciences and Services colleagues on a variety of media relations issues and has covered agricultural issues in California as a reporter.

- **Donna Hemmila**, currently Director of Content, has been named Managing Editor for Integrated Communications and will be guiding the development and production of key institutional vehicles, both print and digital.

Job Postings

Several positions close this week including:

- The Graduate Studies Coordinator in the Office of Research and Graduate Studies closes April 23
- The Issues Management Coordinator position in IMPAC closes April 26.

In addition, two new positions are posted:

- Academic Policy and Compensation Analyst in Academic Personnel is open for application until May 4
- Deputy to the Vice Provost in Academic Planning, Programs and Coordination is open until May 6

You can view job descriptions and apply for these and a number of other open positions on the [UCOP jobs website](#).

Upcoming Events

Brown Bag Series

Our series of brown bags continues to help keep you up-to-date on our restructuring and to introduce new or restructured departments to the OP community:

Educational Partnerships Update: **Dan Greenstein** and **Yvette Gullatt** will provide an overview of the new department's structure and activities:

Tuesday, April 21, noon to 1 p.m., Franklin 5320

Wednesday, April 22, noon to 1 p.m., Kaiser 712

Call in: 866-740-1260; access code 9870772

Student Affairs Update: **Dan Greenstein** and **Judy Sakaki**

Monday, April 27, noon to 1 p.m., Franklin 11326

Thursday, April 30, noon to 1 p.m., Kaiser 1217

Institutional Research: **Kathleen Dettmann** and **Marsha Kelman**

Tuesday, May 12, noon to 1 p.m., Kaiser 612

Friday, May 15, noon to 1 p.m., Franklin 9204

Katie

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