UCOP Update for Week of May 4

- **OP Budget Update**
- **Dealing with Stress**
- **Job Announcements**
- **Job Postings**
- **Upcoming Events**

This week's message includes an update on the OP budget and information on new workshops for dealing with stress. It also includes job announcements and information on job postings and upcoming events.

OP Budget
The Regents are expected to take action later this week on the Fiscal Year 2009-10 budget for the Office of the President. It is essentially the same request presented for discussion at the March meeting; however adjustments have been made to reflect the ongoing reorganization process and the funding of the office of the new Chief Financial Officer. These changes increase the Office of the President budget by $4.6 million, but still achieve an additional FTE reduction of 3.0. This brings total budget reductions since fiscal year 2007-08 to $62.2 million (a 17 percent overall decrease). FTE have been reduced by 631 (a 30 percent decrease).

The Office of the President reorganization remains in process, and as a result the fiscal year 2009-10 budget may require additional adjustment. Should that be required, I will provide a written update report to the Regents.

Dealing with Stress
Restructuring work continues at a fast pace in Academic Affairs as the number of new job postings listed below indicates. Although this presents many opportunities – for new jobs and career reevaluations – it can also be very stressful. It is important that you take care of yourselves, and so Jude Sharp, EAP Coordinator, is offering two new workshops to help you consider strategies for finding balance and taking care of yourself during this time. The workshops are scheduled for Tuesday, May 12, from 2 to 3:30 in Kaiser 512 and Thursday, May 14, from 10 to 11:30 p.m. in Franklin 5320; if you're interested, call or e-mail Jude at 987-0839 or Jude.Sharp@ucop.edu.

Job Announcements
Jenny Gautier has been named Deputy to Vice President **Steve Beckwith** in the Office of Research and Graduate Studies.

Job Postings
There are many new postings for positions in Academic Affairs, including:

In Educational Partnerships:
- Special Assistant to the Executive Director
- Coordinator—K-12 Programs & Initiatives
- Research and Evaluation Analyst
- Operations Support Assistant III
- Coordinator—Accountability & Reporting
- Senior Director—College Access & Preparation

- Executive Assistant to the Vice Provost
- Coordinator—Community College Transfer Program
- Director—Research and Evaluation

In Student Affairs:
- Program Manager
- Associate Director, University Programs

In Office of Research and Graduate Studies:
- Senior Operations Support Analyst

In Academic Personnel:
- Academic Employee & Labor Relations Director

Several other jobs previously posted will be closing this week. You can view job descriptions and apply for these and a number of other open positions on the UCOP jobs website.

Upcoming Events

Brown Bag Series
Our series of brown bags continues to help keep you up-to-date on our restructuring and to introduce new or restructured departments to the OP community:

Institutional Research: **Kathleen Dettmann** and **Marsha Kelman**
This brown bag gives you the opportunity to see how the consolidated unit will work, the types of information it will provide, and how it will enhance the work of the Office of the President.

Tuesday, May 12, noon to 1 p.m., Kaiser 612
Friday, May 15, noon to 1 p.m., Franklin 9204

Diversity: **Jan Corlett** will describe the new Diversity Accountability Framework, and plans for coordinating diversity efforts at UCOP and across the campuses.

Wednesday, May 20, noon to 1 p.m., Franklin 10325
Thursday, May 21, Kaiser 1217

Transition Workshops
With the significant changes in Academic Affairs, we are also bringing back Kate Powers to present her workshop, Four Stages of Transition, which many OP employees have found very helpful. It provides a roadmap and practical tools for managing transition. Kate will present the workshop twice:

Tuesday, May 5, 2 to 3:30 pm, Franklin 10325
Thursday, May 7, 2 to 3:30 pm, Kaiser 512
Call In: 866-740-1260, Access Code: 9870031

Process Mapping Workshops
Process Mapping reviews the steps and the people and departments who touch a process in order to identify ways to streamline processes. **Karla Campbell** from the

Office of Change and Project Management and **Jennifer Damico** of Human Resources are repeating this workshop which supports our efforts to improve efficiencies.

Thursday, May 7, noon to 1 p.m., Kaiser 1217
Monday, May 18, noon to 1 p.m., Franklin 10325

I encourage you to take advantage of these opportunities.

Katie

Katherine N. Lapp
Executive Vice President, Business Operations