

## UCOP Restructuring Update for Week of February 2

- **Business Resource Center Update**
- **New Appointments**
- **Job Postings**
- **Events**

This week we're beginning a series of updates on the consolidated units so that everyone has a better sense of the progress we are making in the restructuring by individual area. Today's message will include an update of the Business Resource Center (BRC) as well as information about new appointments and upcoming events.

### **Business Resource Center (BRC) Update**

Six months ago, Director **Helen Valness** and her team leaders—**Ana Trejo, Brad Niess, Gigi Stollar, Ginny Blumberg, Karen Tomajan** and **Sharon Perry**—were hired and gave themselves three months to hire a staff and develop standardized processes, procedures and forms in order to open for business on November 1. You may recall that the BRC's work is to process transactions related to general purchasing, travel and entertainment, payroll, recharges and grant awards for all OP departments except the Officers of The Regents.

The team met their initial staffing deadline and began transitioning work from individual departments to the BRC – a task complicated by a rush of department needs due to unexpected staff departures and other demands. As a result, BRC has had to accelerate its transition plan – it is already processing work for 20 departments, with 10 additional departments' work transitioning to the unit by June 30. You can see the BRC's [transition plan](#) on their [website](#), another of their accomplishments during the start up.

The accelerated transition has caused some bumps along the way, but these are being addressed by closer collaboration with departments, the creation of the new divisional Strategic Resource Coordination Teams (SRCTs), and continued meetings with UCSF HR regarding hiring and payroll functions. In addition, they are working on service level agreements and planning a number of actions to measure customer satisfaction. Finally, the BRC will be creating a high-level oversight group designed to provide independent guidance and oversight for the BRC during the implementation phases, as well as for improvements in business practices in the future.

I know the entire BRC team is working hard to successfully serve the Office of the President and invites your comments regarding how they can work best with departments.

### **New Appointments**

Newly named IMPAC (Issues Management Policy Analysis and Coordination) executive director **Jenny Kao** announced this week the appointment of a new director, **Frank Thomson**, currently a legislative coordinator in Academic Affairs. Jenny and Frank will now begin interviews for four coordinator positions. A second director will be named in the future.

**Patricia Osorio-O'Dea** has been named Assistant Director of Academic Planning in Strategic Academic Planning, Programs, and Coordination (formerly named Strategic Planning and Policy Analysis or SPPA).

### **Job Postings**

A number of positions remain open for application. Remember to check the [UCOP jobs website](#) regularly for openings.

### **Events**

This is a reminder of upcoming events open to all OP employees.

**The OP Budget Process**, Brown Bag with UCOP Budget Director Michael Rancer to give an overview of the new budget process and how the UCOP Budget Office works with departments:

Thursday, February 5, noon to 1 p.m., Franklin 5230

**Where are we now?** Brown Bag sessions with Michael Reese to update the OP community on the status of the UCOP restructuring:

Tuesday, February 10, noon to 1:30 p.m. in Franklin 11326

Thursday, February 12, noon to 1:30 p.m. in Kaiser 512

Call-in information: 1-866-740-1260; access code: 4309789

**Town Hall** with President Mark Yudof:

Thursday, February 19, 2 to 3 p.m., Kaiser Center Auditorium

Friday, February 20, 9:30 to 10:30 a.m., Elihu Harris State Building (15<sup>th</sup> & Clay)

Katie

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