



OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT –
ACADEMIC AND HEALTH AFFAIRS

OFFICE OF THE PRESIDENT
1111 Franklin Street, 12th Floor
Oakland, California 94607-5200

September 10, 2007

MEMBERS, CHIEF OPERATING OFFICERS CABINET

Dear Colleagues:

As we discussed at this morning's Town Hall meetings, UCOP will be facing a number of challenges over the next year. The Regents have been clear in their expectations that the Office of the President's budget must include savings and efficiencies. In addition, the Monitor Group will be undertaking an effort to assist in defining the respective roles of UCOP, The Regents and the campuses.

With this backdrop, we need to begin a plan to control spending at UCOP as we move into this next year. To this end, effective immediately, all position vacancies will need to have my approval before the position can be posted and a recruitment process undertaken. The enclosed approval form should be completed by the appropriate department-level Vice Provost/Vice President and submitted to Executive Vice President Lapp who will review the request and forward it to me for action. A review of the current postings will be conducted to determine if they should move forward.

We anticipate that this process will be managed efficiently to ensure that critical positions can be filled expeditiously.

Sincerely,

Wyatt R. Hume
Provost and Executive Vice President
Academic and Health Affairs

Enclosure

cc: Executive Vice President Lapp