

**University of California
2003-04 Eligibility and Admissions Study Group Recommendations**

**Summary Implementation Plan Status
Updated May 2005**

Recommendation	Assigned To	Timeline and Status
<p><i>Finding/Recommendation 1</i> The Study Group recommends that, after receiving the results of the CPEC Eligibility Study, BOARS finalize a plan for determining the top 12.5 percent of California public high school graduates and present this to the Board of Regents by July 2004. The Study Group recognizes that... some changes to criteria must be phased in over time. However changes should be implemented as quickly as possible. In considering new eligibility criteria, BOARS should consider minimum thresholds for high school grade-point averages (GPAs) and admissions test scores...</p>	<p>BOARS OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION FULLY COMPLETE. Recommendation completed June 2004. Regents adopted changes July, September 2004. Changes take effect for class entering Fall 05, Fall 07.</p>
<p><i>Finding/Recommendation 2</i> ... the Study Group recommends that UC advocate that studies be conducted no less frequently than every three years. Additionally, the Study Group recommends that UC use the new methodology to review available data more frequently...</p>	<p>Academic Affairs, University Relations OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION. Study date to be determined by Legislature and CPEC, with input from UC and CSU. Given new eligibility requirements that go into effect in 2005, 2006, and 2007, may make sense to conduct next study on graduating class of 2007 or 2008.</p>
<p><i>Finding/Recommendation 3</i> ... The Study Group recommends that the University retain the ability to utilize the full 6 percent of enrollments currently permitted [for Admission by Exception] and that [a] BOARS re-examine current guidelines for the admission of ineligible students. In addition...the Study Group requests that [b] BOARS include in its annual report on the admissions process the number and percentage of students admitted by exception on each campus.</p>	<p>BOARS, Campuses OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION. BOARS has drafted guidelines and shared these with campuses. Guidelines are now being revised in response to campus comments and will be submitted to Academic Council in fall 2005 for final Senate review and adoption. Data on students admitted by exception to be included in future reports on comprehensive review.</p>

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<p><i>Finding/Recommendation 4</i> The Study Group reaffirms the goal of the admissions process, as expressed in the 1988 Regents Policy on Undergraduate Admission and in the 2001 Regents Resolution RE-28...</p>	No action needed.	NO IMPLEMENTATION NEEDED.
<p><i>Finding/Recommendation 5</i> ... the Study Group requests that BOARS examine the policy of admitting to each campus students from the full range of the eligibility pool and report to the President and The Regents on the benefits and consequences of this approach.</p>	BOARS OP Staff Assignment: SAS	IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION. BOARS has discussed this issue and issued a statement on admitting from the full range of the pool. Statement was endorsed by Academic Council in April 2005.
<p><i>Finding/Recommendation 6</i> The Study Group recommends that BOARS initiate a comprehensive analysis of the alignment between policy and practice on every campus and report back to the President and The Regents on the results of this study by the end of calendar year 2004. Any instances of non-compliance with University policy should be corrected prior to the beginning of the Fall 2005 admissions process.</p>	BOARS, OP OP Staff Assignment: SAS	IMPLEMENTATION IN PROGRESS. Data and documents on campus practices have been gathered and are under review. BOARS statement on preferences for students from specific geographic areas issued Fall 2004. Initial review indicates all campuses in alignment on all other issues; further review will be completed this summer and any remaining issues resolved in Fall 2005.
<p><i>Finding/Recommendation 7</i> The Study Group ... urges that, as BOARS and the campuses modify their processes, they strive for greater commonality in the implementation of comprehensive review.</p>	Admissions Processing Task Force, BOARS, Campuses OP Staff Assignment: SAS	IMPLEMENTATION IN PROGRESS. Subcommittees of the Admissions Processing Task Force working on definitions for common variables.

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<p><i>Finding/Recommendation 8</i> The Study Group requests that BOARS review the feasibility of, and options for, requesting applicants to submit at least one letter of recommendation from an academic source and report back to The Regents on their findings no later than end of the 2004-05 academic year.</p>	<p>BOARS OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION.</p> <p>BOARS has considered this issue and reviewed a proposal for limited use of letters of recommendation. At present, BOARS does not recommend a change in policy, but will continue to study this issue.</p>
<p><i>Finding/Recommendation 9</i> The Study Group recommends that BOARS examine the extent to which campuses consider the quality of writing in the personal statement and consider issuing guidance to the campuses on this question.</p>	<p>BOARS OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION FULLY COMPLETE.</p> <p>BOARS has considered this question and does not recommend a change in current policy. BOARS' written statement on this topic was endorsed by the Academic Council in April 2005.</p>
<p><i>Finding/Recommendation 10</i> The Study Group requests that BOARS review current campus practices regarding appeals and consider issuing guidelines that would have the effect of making campus practices more consistent. Additionally...the Study Group recommends that BOARS' annual report on comprehensive review be expanded to include data on appeals received and granted.</p>	<p>BOARS, Campuses OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION.</p> <p>Both BOARS and campuses have had several discussions on this topic. Admission Directors have issued a statement of common practice with regard to the processing of appeals. BOARS will continue to consider this question but does not recommend additional changes at this time.</p> <p>Data on appeals will be added to comprehensive review report.</p>

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<p><i>Finding/Recommendation 11</i> The Study Group ... requests that [BOARS annual report on comprehensive review] be expanded ...[to include]... data ... on the full distribution of the applicant and admitted student pools, ...on student outcomes once they arrive at the University, ...on applicants denied at each campus ...[and]... on aspects of the admissions process that might present greater risk of error—for example, admission of students with relatively weak academic profiles, denial of students with apparently strong academic qualifications, admission on appeal or by exception, and compliance with federal and state anti-discrimination laws.</p> <p>The Study Group also recommends that monitoring processes on all campuses be examined and strengthened and that BOARS continue to report each year on the development of such monitoring processes and their results.</p> <p>Finally, the Study Group recommends that quantitative data contained in the annual reports be prominently available to the public on the UC website.</p>	<p>BOARS, Academic Affairs, Campuses</p> <p>OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION ON TRACK FOR TIMELY COMPLETION.</p> <p>BOARS and OP have committed to producing annual tables similar to those included in the Study Group’s final report and to reporting annually on appeals and admission by exception.</p> <p>Several campuses have strengthened their local monitoring processes and these will be discussed in the comprehensive review report.</p> <p>OP is expanding the data made available on the web and is investigating the feasibility of providing a searchable data base.</p>
<p><i>Finding/Recommendation 12</i> [a] The Study Group recommends that the President appoint members of the current Study Group or a similarly constituted group to meet twice a year to discuss salient eligibility and admissions issues. [b] In addition, the Study Group recommends that the Office of the President develop for incoming Regents a comprehensive orientation program on eligibility and admissions.</p>	<p>[a] President [b] Academic Affairs, University Affairs</p> <p>OP Staff Assignment: SAS, Strategic Communications</p>	<p>IMPLEMENTATION FULLY COMPLETE.</p> <p>[a] 2004-05 Study Group was appointed in Fall 2004, met in December 2004, and will hold its second meeting on May 13, 2005.</p> <p>[b] Work under way. Individualized briefings have been provided to the two new Regents who joined the Board this year.</p>
<p><i>Finding/Recommendation 13</i> The Study Group urges that additional analyses necessary to resolve remaining questions about admissions processes on specific campuses be completed as soon as possible and that, prior to the Fall 2005 admission cycle, campus processes be changed as necessary to address any areas of concern.</p>	<p>Academic Affairs, Campuses</p> <p>OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION FULLY COMPLETE.</p> <p>Data analyses promised for 2004-05 are complete and will be presented at the Study Group’s May meeting.</p>

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<p><i>Finding/Recommendation 14</i> The Study Group...urges the Office of the President to complete its revision of UC admissions publications and other communications ...for full implementation no later than the Fall 2006 admission cycle.</p>	<p>Academic Affairs OP Staff Assignment: SAS, coordinating with Strategic Communications</p>	<p>IMPLEMENTATION IN PROGRESS. Work under way. Focus groups conducted Summer 04; publications under revision now.</p>
<p><i>Finding/Recommendation 15</i> The Study Group urges the faculty, the Office of the President, and the campuses to ... streamlin[e] campus processes... to eliminate unnecessary duplication of effort, and reducing the total number of times files must be read. The Study Group requests that BOARS and the Office of the President report back to The Regents on the progress of this work.</p>	<p>Academic Affairs, Admissions Processing Task Force OP Staff Assignment: SAS</p>	<p>IMPLEMENTATION IN PROGRESS. Under auspices of Admissions Processing Task Force, pilot project to conduct shared reading of transfer applicants has been implemented and expanded to include most undergraduate campuses.</p>